To: Recipients of Financial Assistance form Programs supported by the Office of Special Educating Programs

Fr: Chriss Walther-Thomas, Chair of Special Education

Re: IDEA Service Obligation Requirement

Congratulations on being selected to receive financial assistance under a personnel preparation grant funded by the Office of Special Education Programs, U.S. Department of Education, under the Individuals with Disabilities Education Act (IDEA). We are very pleased that you chose the University of Kansas for your special education training, and that you are considering our offer of financial assistance.

Before we can make the financial assistance available to you, however, we are required to have a signed copy of the attached Service Obligation agreement on file in the Lawrence office of the Department of Special Education (SPED). Please read the agreement carefully before making your final decision to accept the financial assistance.

We also urge you to review the IDEA regulations pertaining to the Service Obligation requirement specified in the agreement. A copy of the federal regulations is available for review at the SPED offices in Lawrence and Kansas City or you may review the regulations online at http://gcs/ed/gpv/fedreg/finrule/q499/120999a.txt.

The federal regulations contain important, detailed information about the Service Obligation requirement, including definitions of all essential terms. We are waiting for an abbreviated and clarified version of the regulations from an OSEP-designated technical assistance provider. Until we receive this document, the published federal regulations noted above are the best source of information.

Thank you for your attention to the Service Obligation requirement and the attached agreement. Once again, congratulations on being selected to receive financial assistance during all or part of your personnel preparation program, and best wishes for a successful academic experience at the University of Kansas.
Agreement to the “Service Obligation” Requirement for Receipt of Financial assistance from Programs Supported by the Office of Special Education Programs (OSEP) in the U.S. Department of Education as required by IDEA

The Individuals with Disabilities Act, Section 673(h)(1), requires that all recipients of financial assistance from ____________________________________________________________, a project funded under Section 673 (c) of the Act, must subsequently maintain full-time or full-time equivalent employment in which the individual expends a majority of his or her time performing work related to the individual’s preparation, for a period of two years for every academic year for which assistance was received, or recipients must repay all or part of the cost of the scholarship assistance.

In consideration of my receipt of financial assistance from the above-named project at the University of Kansas, I, __________________________________________, agree to:

1. a) subsequently maintain employment related to my preparation for a period of two years for every academic year for which assistance was received, or
   b) repay all or part of the cost of the assistance,

AND

2. after completing my special education preparation, notify in writing the Chairperson of the Department of special education, University of Kansas, of my current home address and employment status (including the nature of my professional appointment) and any changes of these, on an annual basis for two years for each academic year of financial assistance I received from the project.

Signed: ___________________________ Date: ___________________________

Student’s Name

Address: __________________________

____________________________________________________________________

State of Kansas ) ss:

County of Douglas )

Signed before me, a Notary Public in the aforesaid county and state, on this ___day of ____________, 20___.

________________________________

Notary Public

My appointment expires: ___________________________

Accepted by the Department of Special Education, School of Education, University of Kansas by: ___________________________ Date: ___________________________