

## FY-12 COMMITTEE ON ORGANIZATION AND ADMINISTRATION

Approved by SenEx: 6/20/2011

Approved by University Senate: 09/08/11

- For further information or to schedule a meeting with SenEx to discuss charges or the committee's work, contact SenEx chair Megan Greene at [mgreene@ku.edu](mailto:mgreene@ku.edu). *(Note: Be sure to use this email address; there are two "Megan Greene" in Outlook)*
- Please send minutes of each meeting to University Governance, at [govern@ku.edu](mailto:govern@ku.edu), for posting to the Governance web site.
- Please send recommendations for changes to the University Senate Code, the University Senate Rules and Regulations, and the Faculty Senate Rules and Regulations as early in the academic year as possible. Because of the waiting periods involved in changes to these documents, recommendations proposed after spring break may remain pending the following fall semester.
- Please send a report of the committee's actions on each of the charges, as well as any recommendations the committee wishes to make concerning charges or membership for the following academic year, to University Governance, at [govern@ku.edu](mailto:govern@ku.edu). Please include the names of committee members and submit the report by April 1, 2012. If the committee still expects to conduct business after April 1, please submit a report by April 1 and later submit any addenda that may be appropriate.

Standing charges:

1. Be prepared to assist SenEx with the codification of proposed changes to the University Senate Code and/or the University Senate Rules and Regulations. (ongoing)

Specific charges:

(none)