

**Madison and Lila Self  
Graduate Fellowship  
The University of Kansas**

**Handbook  
2011–2012**

Revised July 2011

This publication is for informational purposes and does not constitute a contract.

Madison and Lila Self Graduate Fellowship • The University of Kansas  
Strong Hall • 1450 Jayhawk Blvd., Room 158 • Lawrence, KS 66045-7594  
Telephone: (785) 864-7249 Fax: (785) 864-0394 Email: [self@ku.edu](mailto:self@ku.edu) [www.ku.edu/~selfpro](http://www.ku.edu/~selfpro)

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## **INTRODUCTION**

Welcome to the Self Graduate Fellowship (SGF). This handbook provides general information about the SGF, current policies, and 2011–2012 activities.

The fellowship was established in 1989. The necessity of having clear and understandable policy statements, as well as a mechanism to review and amend them, became evident soon after the inception of the program. In 1993, a Board of Trustees was formed to provide oversight for the program and to act as the policy making body for the fellowship.

This handbook has been prepared to provide policy statements and answers to the most commonly asked questions about the fellowship, including enrollment, employment, and other fellowships. These policies are revised from time to time; please contact the SGF office for current policies.

The Self Graduate Fellowship is offered in collaboration with KU Graduate Studies, academic departments, and faculty. Information provided here supplements rules and guidelines provided in the Graduate Studies Catalog ([www.catalogs.ku.edu/graduate](http://www.catalogs.ku.edu/graduate)) and by the Office of the University Registrar ([www.registrar.ku.edu](http://www.registrar.ku.edu)).

## **MISSION STATEMENT**

The mission of the University of Kansas Madison and Lila Self Graduate Fellowship is to identify, recruit, and provide development opportunities for exceptional Ph.D. students who demonstrate the promise to make significant contributions to their fields of study and society as a whole.

## **HISTORY**

The Self Graduate Fellowship was established in 1989 through the generosity of Madison and Lila Self.

The first two Self Fellows entered the program in fall 1991. Two new fellows entered each year through 1994. Beginning in fall 1995, the number of fellows entering each year increased. There are 26 active fellows and 105 alumni in the 2011–2012 academic year.

The first director of the Self Graduate Fellowship was Howard E. Mossberg. Mossberg directed the Self Fellowship from 1991 until he retired in 2003. He held several administrative and teaching appointments at KU, including dean of the School of Pharmacy, vice chancellor for research, dean of the Graduate School, and director of technology transfer. Jimmy D. Morrison was director and managing trustee of the Self Graduate Fellowship from 2003 to 2007. Howard E. Mossberg returned as director and managing trustee in fall 2007.

## **MADISON AND LILA SELF**

Madison “Al” and Lila Self launched and permanently endowed the Self Graduate Fellowship in 1989, motivated by their strong belief in the vital importance of developing leadership for tomorrow. Kansas natives, Mr. and Mrs. Self met at the University of Kansas.

Mr. Self, who graduated from KU in 1943 with a degree in chemical engineering, became an owner and CEO of Bee Chemical Co. in Lansing, Illinois, in 1947. When he sold the company 37 years later, it had grown from a staff of three to a sizable corporation with five manufacturing locations in the United States and international operations in Japan and England.

In 1985, Mr. Self founded Allen Financial, a private investment firm, and in 1989, with three associates, established Tioga International, Inc., a diversified research, development, and manufacturing company. After achieving planned objectives, the group sold Tioga in 1999.

In 1997, Mr. Self was awarded a Distinguished Service Citation by the University of Kansas and the KU Alumni Association, the University’s highest honor. He received an Honorary Degree of Doctor of Humane Letters and Science from the Illinois Institute of Technology in 1998. The University of Kansas School of Engineering recognized Mr. Self’s contributions to the engineering profession and society by giving him its Distinguished Engineering Service Award in 2000. In 2009, Mr. Self was named a Life Trustee of the KU Endowment Association. He was elected to this position in recognition of exceptional support of the University of Kansas through tireless efforts and philanthropic support. He is one of the first three members of this prestigious group, along with Senator Robert Dole and Christina Hixson.

Mr. Self has maintained a lifelong interest in education and leadership development. He is a past international president of the Young Presidents’ Organization, has served as chairman of the Chief Executives Organization, and was a founding member of the World Presidents’ Organization—professional associations that provide their members with opportunities for education and idea exchange. He also serves as a life trustee of the Illinois Institute of Technology.

Mrs. Self maintains an active interest in community organizations, family genealogy, and gardening. She has conducted extensive research on the work of R. Harold Zook, a noted Chicago area architect.

## **SELF FELLOWS**

### **2011–2015**

S. Nicole Johnson, bioengineering; Elizabeth A. Friis, mentor  
Matthew P. Josephson, molecular biosciences; Lisa D. Timmons, mentor  
Karl L. Kammerer, business - strategic management; Laura Poppo, mentor  
Angela N. Pierce, anatomy and cell biology, KUMC; Julie A. Carlsten Christianson, mentor  
Brittany L. Rover, bioengineering; Sara E. Wilson, mentor  
Lei Shi, electrical engineering and computer science; Christopher T. Allen, mentor  
Jenna M. Wasylenko, chemistry; Christopher G. Elles, mentor  
Sarah M. Wildgen, chemistry; Robert C. Dunn, mentor

### **2010–2014**

Jodi L. Gentry; civil, environmental, and architectural engineering; Belinda S. M. Sturm, mentor  
William J. Gilbert, chemical and petroleum engineering; Jenn-Tai Liang, mentor  
Erin M. Lewis, mechanical engineering; Elizabeth A. Friis, mentor  
Julie L. Mitchell; microbiology, molecular genetics, and immunology, KUMC; Thomas M. Yankee,  
mentor  
Annaria Nardone, bioengineering; Carl W. Luchies, mentor  
Patricia A. Sprouse, bioengineering; Stevin H. Gehrke, mentor  
Erik J. Van Kampen, chemical and petroleum engineering; Stevin H. Gehrke, mentor

### **2009–2013**

Amy N. Hinkelman, molecular biosciences; Stephen H. Benedict, mentor  
Amanda N. Renth, bioengineering; Michael Detamore, mentor  
Erin E. Saupe, geology; Paul A. Selden, mentor  
Leslie A. Smith, aerospace engineering; Saeed Farokhi, mentor

### **2008–2012**

Sommer L. Amundsen, bioengineering; Carl W. Luchies, mentor  
Heather I. Eilers; civil, environmental, and architectural engineering; Thomas E. Glavinich and  
Oswald Chong, mentors  
Laci M. Gerhart, ecology and evolutionary biology; Joy K. Ward, mentor  
Katrina M. Legursky, aerospace engineering; Richard D. Hale and Shahriar Keshmiri, mentors  
Corinne E. Myers, geology; Bruce S. Lieberman, mentor  
Griffin W. Roberts, chemical and petroleum engineering; Susan M. Williams, mentor  
Clayton N. Wauneka, bioengineering; Wen Liu, mentor

## **SOCIETY OF SELF FELLOWS**

### **2007–2011**

D. Fernando Estrada, molecular biosciences; Roberto N. De Guzman, mentor  
Steven N. Hart; pharmacology, toxicology, and therapeutics, KUMC; Xiao-bo Zhong, mentor  
Talia T. Martin, pharmaceutical chemistry; Jennifer S. Laurence, mentor  
Annalise M. Nawrocki, ecology and evolutionary biology; Paulyn Cartwright, mentor  
Sarah J. Pyszczynski, pharmaceutical chemistry; Valentino Stella and Eric J. Munson, mentors  
Andrea Romero, ecology and evolutionary biology; Robert M. Timm, mentor  
Peter C. Schillig, geology; John F. Devlin, mentor  
Joshua O. Sestak, pharmaceutical chemistry; Cory J. Berkland, mentor  
John E. Shelley; civil, environmental, and architectural engineering; Bruce M. McEnroe, mentor

### **2006–2010**

Mark M. Bailey, bioengineering; Cory J. Berkland, mentor  
Stephanie C. Bishop; pharmacology, toxicology, and therapeutics, KUMC; James Luyendyk,  
mentor  
Gary E. Brandt, medicinal chemistry; Brian S. J. Blagg, mentor  
Natalie A. Ciaccio, pharmaceutical chemistry; Jennifer S. Laurence, mentor  
Adam S. Duerfeldt, medicinal chemistry; Brian S. J. Blagg, mentor  
Molly A. McVey, mechanical engineering; Carl W. Luchies, mentor  
Jay F. Sarthy, molecular biosciences, 2006–2009; Michael H. Crawford, mentor  
Cameron D. Siler, ecology and evolutionary biology; Rafe M. Brown, mentor

### **2005–2009**

Martha M. Carletti, physiology, KUMC; Lane K. Christenson, mentor  
Maria B. Thorson Feeney, pharmaceutical chemistry; Christian Schoeneich, mentor  
Mary E. Krause, chemistry; Jennifer S. Laurence, mentor  
Kristin N. Kaiser Lichti, pharmacology and toxicology; Jeffrey L. Staudinger, mentor  
Brian F. Platt, geology; Stephen T. Hasiotis, mentor  
Diana M. Sperger, pharmaceutical chemistry; Eric J. Munson, mentor

### **2004–2008**

Robert T. Berendt II, pharmaceutical chemistry; Eric J. Munson, mentor  
Chadd W. Clary, mechanical engineering; Lorin P. Maletsky, mentor  
Megan S. Johnson, anatomy and cell biology, KUMC; Douglas R. Wright, mentor  
Quinn G. Long, ecology and evolutionary biology; Kelly Kindscher, mentor  
Joseph S. Soltys, mechanical engineering; Sara E. Wilson, mentor  
Christopher M. Taylor, electrical engineering and computer science; Arvin Agah, mentor

### **2003–2007**

Heather A. Amthauer, electrical engineering and computer science; Costas Tsatsoulis, mentor  
M. Danielle Barker, chemistry; Joseph A. Heppert, mentor  
Heather A. K. McLeod; civil, environmental, and architectural engineering; David Darwin and  
JoAnn Browning, mentors  
Kristin E. Price, chemistry; Craig E. Lunte, mentor

### **2002–2006**

Efugbaike U. Ajayi, American studies; William M. Tuttle Jr., mentor  
Sophie E. Ambrose, speech/language/hearing; Marc E. Fey, mentor  
Robin L. Aupperle, psychology; Douglas R. Denney, mentor  
Bryce C. Baker, mechanical engineering; Terry N. Faddis, mentor  
Shannon C. DeVaney, ecology and evolutionary biology; Edward O. Wiley, mentor  
Erin C. Burger Dunn, chemistry; Jon A. Tunge, mentor  
Jaime N. Gassmann, American studies; Brian L. Donovan, mentor  
Scott A. Grecian, medicinal chemistry; Jeffrey Aubé, mentor  
Joseph W. Lubach, pharmaceutical chemistry; Eric J. Munson, mentor  
Timothy D. Nelson, clinical child psychology; Ric G. Steele Jr., mentor  
Laura J. Peek, pharmaceutical chemistry; C. Russell Middaugh, mentor  
Julie F. Sergeant, gerontology; David J. Ekerdt, mentor  
Emily E. Stamey, history of art; David C. Cateforis, mentor  
Oliver S. Zeltner, history; Jeffrey P. Moran, mentor

### **2001–2005**

Carla J. Berg, psychology; C. Richard Snyder, mentor  
M. Elizabeth Burns, psychology and research in education; James W. Lichtenberg, mentor  
Monica S. Flask, social welfare; Marianne Berry, mentor  
Carrie M. Hohl; civil, environmental, and architectural engineering; Dennis D. Lane, mentor  
J. Erik Rytting, pharmaceutical chemistry; Kenneth L. Audus, mentor  
Hal S. Shorey, psychology; C. Richard Snyder, mentor  
Sarah L. Smiley, geography; Garth A. Myers, mentor  
Alycia L. Stigall, geology, 2001–2004; Bruce S. Lieberman, mentor  
Heather A. York, ecology and evolutionary biology; Robert M. Timm, mentor

### **2000–2004**

Daniel A. Hoyt, English; Thomas D. Lorenz, mentor  
Lon H. Mitchell, mathematics; William L. Paschke, mentor  
Matthew E. Ramspott, geography; Kevin P. Price, mentor  
Rachel L. Robson, pathology and laboratory medicine, KUMC; Rebecca T. Horvat, mentor  
Lisa Castle Walker, ecology and evolutionary biology; Kelly Kindscher, mentor  
Matthew K. Zart, chemistry; Andrew S. Borovik, mentor

### **1999–2003**

Jennifer L. Austenfeld, psychology; Annette L. Stanton, mentor  
Jason T. Botz, entomology; Catherine Loudon, mentor  
Resha S. Cardone, Spanish and Portuguese; Katherine V. Unruh, mentor  
Adrienne Harris, Slavic languages and literatures; Edith W. Clowes, mentor  
Stephanie L. Winslow Krogmeier, pharmaceutical chemistry; Elizabeth M. Topp, mentor  
Katie L. Lofton, political science; Philip A. Schrod, mentor  
Adam A. Powell, psychology; C. Daniel Batson, mentor  
Brian C. Thomas, physics and astronomy; Adrian L. Melott, mentor

### **1998–2002**

Nathan C. Berg, economics, 1998–2001; D. Donald Lien, mentor  
Bridgett K. Chapin, ecology and evolutionary biology; F. Jerry deNoyelles, mentor  
Allyson Tubaugh Charbonnet, chemistry; Craig E. Lunte, mentor  
Anna L. Clarke Carlson, ecology and evolutionary biology; Edward O. Wiley, mentor  
Nathan A. Goodman, electrical engineering and computer science; James M. Stiles, mentor  
Nancy I. Holcroft Benson, ecology and evolutionary biology; Edward O. Wiley, mentor  
Christy M. McCain, ecology and evolutionary biology; Norman A. Slade and Robert M. Timm, mentors  
Karen Beckman Pace, nursing; Carol E. Smith, mentor  
Noel M. Rasor, American studies; Garth A. Myers and Norman R. Yetman, mentors  
Carol E. Stotz, pharmaceutical chemistry; Elizabeth M. Topp, mentor  
Charles R. Svoboda Jr., aerospace engineering; Jan Roskam and David R. Downing, mentors

### **1997–2001**

Matt H. Ackermann, biochemistry and molecular biology, KUMC; Radhakris Padmanabhan, mentor  
Richard W. Baldauf, civil and environmental engineering, 1997–2000; Dennis D. Lane, mentor  
Oliver Komar, ecology and evolutionary biology; A. Townsend Peterson, mentor  
Brian A. Lobo, pharmaceutical chemistry; C. Russell Middaugh, mentor  
Sheldon J. Moss, pharmacology and toxicology; Stephen C. Fowler, mentor  
Sarah A. Vickery, chemistry; Robert C. Dunn, mentor  
Chris M. Wiethoff, pharmaceutical chemistry; C. Russell Middaugh, mentor

### **1996–2000**

Amy C. Blackmarr, English; Elizabeth A. Schultz, mentor  
Karl B. Brooks, history; Donald E. Worster, mentor  
Jennifer Forsee Golden, medicinal chemistry; Jeffrey Aubé, mentor  
Jill N. Story, speech/language/hearing; Diane F. Loeb, mentor

### **1995–1999**

Cory C. Beard, electrical engineering; Victor S. Frost, mentor  
Timothy J. Hubin, chemistry; Daryle H. Busch, mentor  
Karyl B. Leggio, business, 1995–1998; Paul D. Koch, mentor  
Julie R. Mach, pharmacology and toxicology; Elias K. Michaelis, mentor  
Elizabeth F. Smith, entomology; Deborah Smith, mentor  
Shari Baron Sokol, hearing and speech; Marc E. Fey, mentor

### **1991–1998**

Christine L. Cameron, psychology, 1991–1995; Annette L. Stanton, mentor  
Kristine E. Frank, medicinal chemistry, 1994–1998; Lester A. Mitscher and Jeffrey Aubé, mentors  
Michael J. Handley, geography, 1991–1995; James R. Shortridge, mentor  
Brian L. Miller, pharmaceutical chemistry, 1993–1997; Christian Schoeneich, mentor  
Dana M. Price, ecology and evolutionary biology, 1992–1996; Kelly Kindscher, mentor  
Andrew L. Vance, chemistry, 1993–1997; Daryle H. Busch, mentor  
Kyle K. Wetzel, aerospace engineering, 1994–1995; Saeed Farokhi, mentor

## **BOARD OF TRUSTEES**

Jeffrey W. Davis, Senior Vice President for Investments and Treasurer, KU Endowment Association  
John F. Devlin, Professor, Geology  
Jennifer F. Golden, Society of Self Fellows Board of Governors  
Susan M. Lunte, R. N. Adams Distinguished Professor of Chemistry and Pharmaceutical Chemistry  
Lorin P. Maletsky, Associate Professor, Mechanical Engineering  
Howard E. Mossberg, Director and Managing Trustee  
Sara T. Rosen, Senior Vice Provost for Academic Affairs  
Jeffrey S. Vitter, Provost and Executive Vice Chancellor  
Douglas Wright, Professor, Anatomy and Cell Biology, KU Medical Center

## **STAFF**

Howard E. Mossberg, Director and Managing Trustee  
Patty J. Dannenberg, Accountant and Office Manager  
Cathy M. Dwigans, Program Associate, Fellow Development  
Sharon D. Graham, Program Associate, Recruitment and Selection

## **SELF GRADUATE FELLOWSHIP OFFICE**

### Mailing address

Campus	Self Graduate Fellowship 158 Strong Hall	U.S. Mail	Self Graduate Fellowship The University of Kansas Strong Hall 1450 Jayhawk Blvd., Room 158 Lawrence, KS 66045-7594
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Telephone	(785) 864-7249	Internet	<a href="http://www.ku.edu/~selfpro">www.ku.edu/~selfpro</a>
Fax	(785) 864-0394	E-mail	<a href="mailto:self@ku.edu">self@ku.edu</a>

Hours 8:00 a.m.–12:00 p.m. and 1:00 p.m.–5:00 p.m., Monday–Friday  
Closed on state holidays.

*Please notify Patty Dannenberg of any changes in your name, address, or mentor.*

## **SELF GRADUATE FELLOWSHIP AWARDS**

### **Financial Support**

In most cases, a Self Graduate Fellow will be appointed in 2011–2012 as a 12-month, 50 percent Graduate Research Assistant (GRA). Rates may vary among classes, but will hold steady during the four-year appointment. Fellows in the 2011–2015 class will be appointed at the annual rate of \$29,000. Fellows will be appointed to begin work at the beginning of the first pay period for the fiscal year (July–June). Paychecks are distributed bi-weekly, with 26 pay periods during the fiscal year. Fellows who are not appointed as GRAs may receive support payments monthly, normally by the end of the day on the last day of the month. Year-round support is provided to help Self Fellows make progress to their degrees.

The Comptroller's Office requires that all fellows have their payments deposited directly into a bank account. Fellows should allow several days for processing and should verify that the funds are available in their accounts. Fellows should contact the SGF office if they have any questions about their GRA appointment or pay check.

It is the responsibility of all Self Fellows to notify the SGF office in a timely fashion if they will not be enrolled in summer school or will be gone for an extended period. This is important because the appointment is an employment contract.

Fellows should contact the SGF office if they are considering any other employment or appointment to see if there are conflicts with their SGF appointment. Failure to do so may jeopardize continued appointment as a Self Graduate Fellow.

### **Health Insurance**

For Self Fellows who enroll in the GTA/GRA health insurance plan offered by the Kansas Board of Regents, the SGF pays the employer's share of the student premium.

GTAAs and GRAs are eligible for coverage if they have appointments of 50 percent or more for at least eight consecutive weeks in the semester or four consecutive weeks during the summer. Currently, the University/SGF is allowed to pay 75 percent of the student-only premium for eligible GTAAs and GRAs. The plan year begins on August 1 and extends for 12 months. Applications and premiums are accepted by the semester only.

For more information on the GTA/GRA benefits, see: [https://documents.ku.edu/policies/Graduate\\_Studies/BenefitsforGTAAsandGRAs.htm](https://documents.ku.edu/policies/Graduate_Studies/BenefitsforGTAAsandGRAs.htm).

### **Campus Services**

Fellows are encouraged to identify and use other University services and resources. Many of these can be found through the Office of Graduate Studies ([www.graduate.ku.edu/](http://www.graduate.ku.edu/)) and the office of the Vice Provost for Student Success ([www.vpss.ku.edu/](http://www.vpss.ku.edu/)).

## **Employment Status**

As GRAs or GTAs, Self Fellows are considered employees of the University of Kansas and are covered under State of Kansas Workers Compensation and under the Kansas Tort Claims Act. If for some reason a Self Fellow does not have such a position, he/she is not considered an employee and is not covered by State of Kansas Workers Compensation.

## **Tax Issues**

All students who receive payments from the SGF are responsible for declaring these payments on their tax returns. Students appointed as GRAs or GTAs will receive W-2 forms from the University of Kansas. If a student is appointed directly by the SGF, he/she will not receive a W-2 form or other documentation of income. All Self Fellows should inform themselves about IRS regulations and consult tax advisors if they need assistance. More information is available from KU's Human Resources and Equal Opportunity office ([http://www.hreo.ku.edu/policies\\_procedures/handbooks/student](http://www.hreo.ku.edu/policies_procedures/handbooks/student)). Tax assistance is also available from KU Legal Services ([www.legalservices.ku.edu](http://www.legalservices.ku.edu)).

## **Tuition and Fees**

The SGF pays full tuition and fees for Self Fellows directly to the KU Comptroller for University of Kansas classes. The SGF pays for fall, spring, and summer tuition each year for four years. The four-year tuition payment cycle usually begins in the fall and ends in the summer. New fellows may elect to have payments begin in the summer and end in the spring.

## *Enrollment*

Fellows are responsible for knowing KU enrollment policies. See [www.registrar.ku.edu](http://www.registrar.ku.edu) for more information.

Students with a 50 percent GRA or GTA appointment must be enrolled for no fewer than six credit hours in the fall and spring. This is considered full time. During summer session, the GRA must be enrolled in course work related to the graduate program. Generally, an enrollment of three credit hours is appropriate for the summer. Self Fellows must be enrolled in the summer in order to be appointed as a 12-month GRA. Doctoral candidates who have completed 18 post-comprehensive hours may enroll in fewer hours. A form certifying eligibility to enroll must be submitted to Graduate Studies. See [https://documents.ku.edu/policies/Graduate\\_Studies/gta\\_gra\\_enroll\\_dr\\_fewer\\_6.pdf](https://documents.ku.edu/policies/Graduate_Studies/gta_gra_enroll_dr_fewer_6.pdf).

After passing the comprehensive oral examination for a doctoral degree, fellows must be continuously enrolled, including summer sessions, until all requirements for the degree are completed (including the filing of the dissertation). If, after 18 hours of post-comprehensive enrollment, the degree is not completed, fellows must continue to enroll each semester and each summer session until all degree requirements have been met. Degree programs may require additional hours of post-comprehensive enrollment. The number of hours of enrollment should reflect as accurately as possible the candidate's demand on faculty time and university facilities. Fellows in this situation should direct questions about enrollment hours to their advisors. If you have questions about full-time enrollment at this stage, please consult your graduate division.

See <http://www.catalogs.ku.edu/graduate/GraduateCatalog0911.pdf> for additional information.

### *Degree courses*

The SGF expects fellows to enroll in classes that meet the departmental course requirements for the Ph.D. and/or are recommended by advisors for the course of study. Fellows must maintain full-time graduate enrollment (as defined by the academic department) until they pass the comprehensive oral examination for a doctoral degree.

### *Non-degree courses*

The fellowship will pay tuition for courses needed to meet deficiencies or a foreign language requirement, or for courses that are recommended by the fellow's advisor. The fellowship does not pay tuition for courses that do not meet departmental and/or school requirements for the Ph.D. Students should check with the SGF office prior to enrollment if they have questions.

### *Late enrollment*

The fellowship does not pay late enrollment fees. Students will be billed for late fees.

### *Dropping classes*

Penalties for dropping classes begin on the first day of classes each semester. Fellows will be billed for costs associated with dropping classes.

### **Leave of Absence**

Self Fellows may petition the SGF Board of Trustees for a leave of absence from the fellowship to pursue full-time professional activities related to the doctoral program and long-range professional goals. Leaves of absence also may be granted because of illness or other emergency. Ordinarily a leave of absence is granted for one semester or for one year. SGF financial support will be suspended during a leave of absence; tuition and fee coverage also may be suspended, depending on the situation. During the leave the Self Fellow will not be required to participate in fellow development program activities.

Self Fellows who are granted a leave of absence will be expected to complete their four-year commitment to the SGF. Ordinarily this will be accomplished by adding a semester or a year to the initial four-year award period. During this time fellows will receive full support from the SGF, or receive the additional support not provided during the leave, and will be required to participate fully in fellow development program activities.

Self Fellows who additionally wish to be granted an academic leave of absence must follow the regulations of their Graduate Division and KU Graduate Studies. Fellows should submit petitions to the SGF Board of Trustees after they have received approval from their graduate division and must include a copy of the approval from the graduate division of the appropriate School/CLAS.

Fellows should consult the SGF office in advance to determine when their inability to participate in the development program may require a leave from the SGF.

## **POLICIES ON ADDITIONAL FINANCIAL SUPPORT**

In general, we believe that the Self Graduate Fellowship financial support should be sufficient to support a student, and therefore we discourage outside employment. Some academic departments require all graduate students to serve as teaching assistants, and we recognize the value of gaining teaching experience. Therefore, we permit two semesters of teaching while on fellowship support. In addition, some fellows have been permitted to hold supplemental research assistantships. All appointments must fit within KU rules and regulations. Fellows should contact the SGF office as soon as possible if they are considering an additional appointment.

Fellows may be able to identify other funding during their graduate education. These situations should be discussed as soon as possible with the SGF office in order to negotiate timing and funding issues. In most cases, the SGF must be the primary fellowship and Self Fellows may not hold other major KU fellowships. On a case-by-case basis, the SGF will consider delaying monthly payments and/or tuition payments to accommodate policies for some major external fellowships. Otherwise, we permit fellows to accept additional support as KU rules allow and provided there is no conflict with SGF participation. Fellows are expected to participate in SGF development activities for four consecutive years.

### **Teaching Assistantships**

Self Fellows may accept a teaching assistantship for a maximum of two semesters during their tenure on fellowship support (unless special arrangements are made). Fellows should inform the Self Graduate Fellowship office as soon as possible so that we may adjust our support, if necessary. In general, department awards are offered in the spring for assistantships commencing in the fall.

### **Research Assistantships**

A fellow may accept an additional research assistantship provided the work being performed is directly related to his or her doctoral research as verified by the fellow's advisor. These situations should be discussed as soon as possible with the SGF office in order to negotiate timing and funding issues.

### **Department Fellowships**

Fellows may accept department fellowships in addition to the Self Graduate Fellowship support, provided the award is in compliance with KU Graduate Studies policy on supplemental support. These situations should be discussed as soon as possible with the SGF office in order to negotiate timing and funding issues.

### **External Fellowships and Training Grants**

Most external fellowships and training grants (e.g., National Science Foundation, National Institutes of Health) have restrictions regarding additional funding. These situations should be discussed as soon as possible with the SGF office in order to negotiate timing and funding issues.

### **Outside Employment**

Fellows are discouraged from accepting outside employment unrelated to their Ph.D. programs during their tenure on Self Graduate Fellowship support.

## **ACADEMIC PROGRESS**

Fellows are expected to enroll in fall, spring, and summer semesters while completing their coursework, and to make reasonable academic progress toward their degrees. Fellows should follow KU Graduate Studies and department guidelines concerning enrollment. Fellows are expected to complete an academic progress report and submit it to the SGF office in May each year. The 2011–2012 deadline is May 21, 2012. (See Appendix.)

## **RECRUITING SELF FELLOWS**

The Self Graduate Fellowship assists the University of Kansas in efforts to recruit talented prospective Ph.D. students. The recruitment goal is to ensure a strong pool of exceptionally well-qualified candidates is available from which to select new Self Fellows. In collaboration with eligible departments and schools, we proactively identify and recruit prospective fellows. Efforts are ongoing to expand and increase awareness of the Self Graduate Fellowship and graduate education at the University of Kansas. Departments make admissions decisions after students have been admitted by KU Graduate Studies, and then identify those students who possess the attributes of a Self Fellow for nomination. First-year Ph.D. students may also be nominated.

## **SELECTING SELF FELLOWS**

After academic departments and schools nominate applicants for Self Graduate Fellowships, a faculty evaluation committee, SGF staff, and the SGF Board of Trustees review and rank the nominations. Selected nominees are invited for a campus visit to meet department representatives and interview with the SGF interview team. The SGF Board of Trustees considers evaluation and interview results to select the awardees.

Interviews take place in early March and awards are offered in late March. KU follows the Council of Graduate Schools' resolution to honor fellowship offers through April 15.

## **FELLOW DEVELOPMENT PROGRAM**

The Fellow Development Program is a distinctive feature of the Self Graduate Fellowship. It provides general education and training in communication, management, and leadership to assist Self Fellows in their preparation for future leadership roles, complementing the specialized education and training provided in Ph.D. programs.

### **Commitment**

Acceptance of the Self Graduate Fellowship includes a firm commitment to actively participate in the Fellow Development Program, along with a desire to learn and develop leadership skills. Fellows are expected to participate in the Fellow Development Program for four consecutive years. The development program time commitment is approximately 80 hours each year, plus preparation and travel time.

In addition, Self Fellows participate in a government and science policy seminar in Washington, D.C., during their second or third year as a fellow. This seminar is an opportunity for fellows to increase their understanding of the national policymaking process and the policy environment related to science and technology. The seminar usually is scheduled for four or five days during the fall or spring semester.

A schedule of events for the next academic year is provided in June to allow fellows to avoid scheduling conflicts. Attendance at the skill sessions, communication coaching sessions, and the symposium is required. Attendance at luncheons is expected, unless scheduled in conflict with a required class. Fellows should notify the SGF office of any class conflicts.

*Skill Sessions* are held before the fall and spring semesters begin. For planning purposes, assume the skill sessions are five days long; the actual program schedule and length will be provided to Self Fellows as early as possible.

Skill session dates: 2011–2012: Fall, August 8–12, 2011; Spring, January 9–13, 2012  
2012–2013: Fall, August 6–10, 2012; Spring, January 14–18, 2013.

*Communication coaching sessions* are held during the skill sessions and may continue into the following semester.

The *Symposium* usually is scheduled for March. Current Self Fellows and members of the Society of Self Fellows gather for a lecture by a member of the Society of Self Fellows and a dinner. Fourth-year fellows also are invited to attend the Society of Self Fellows luncheon.

*Luncheons* usually are held on Tuesdays, 12:15 p.m.–2:00 p.m., five or six times each semester.

### **Communication**

Program changes may be made on short notice and notification sent only by e-mail. Please check your e-mail messages regularly.

## **SOCIETY OF SELF FELLOWS**

The Society of Self Fellows (SSF), the Self Fellows' alumni association, was envisioned by Mr. and Mrs. Self at the time the fellowship was established. The SSF began formal activities in 2000, with 17 alumni. This year there are 105 SSF members. The first Board of Governors was appointed in 1999, and the elections for new governors are held each fall.

Self Fellows become associate members of the SSF when they complete their four years of fellowship support. Upon conferral of the Ph.D. degree, associate members become lifetime members.

The SSF offers opportunities for former fellows to stay in touch with the fellowship program as well as with their former classmates. SSF members have the opportunity to serve the fellowship by assisting in recruitment of new fellows, and by sharing their academic and professional experiences with current fellows. Society members also have the opportunity to give back through an annual fundraising campaign to support the Society's endowment. The purpose for additional endowment funds is to provide income to support the activities of the Society of Self Fellows and to support fellowships.

### **Society of Self Fellows, Board of Governors, 2011**

Jennifer Golden (Term: 2010–2013)

Karyl Leggio, Vice President (Term: 2009–2012)

Lon Mitchell (Term: 2011–2014)

Adam Powell, Past President (Term: 2007–2010)

Lisa Castle Walker, President (Term: 2008–2011)

## 2011/2012 Academic Progress Report

Name \_\_\_\_\_ Date \_\_\_\_\_

*You may continue your responses on additional pages.*

1. **Departmental coursework requirements.** Are you fulfilling all departmental coursework requirements? How many credit hours of required coursework are still to be completed? What other progress have you made toward your Ph.D.? (Master's degree, comprehensive oral exam.)
  
2. **Research and professional activities.** Please describe your current research. Also list any publications, presentations, and attendance at national or international meetings.
  
3. **Awards and patents.** If you have received any awards, patents, or other recognition for your work, please explain.
  
4. **Mentor interaction.** Please comment on the nature and quality of your interactions with your mentor. Please also note your current mentor's name.
  
5. **Degree completion date.** When do you anticipate receiving your Ph.D.?
  
6. **Please comment on your progress toward your professional and SGF goals and vision.**
  
7. **I plan to continue as a Self Fellow in 2012/2013.**            Yes            No  
Please provide a tentative list of courses for each semester, including summer, with credit hours, and include any plans for any other appointments.

This form must be received by May 21, 2012, in order for next year's appointments to be processed. Please return to Self Graduate Fellowship, 1450 Jayhawk Boulevard, 158 Strong Hall, Lawrence, KS 66045-7594. You may also submit it electronically to: [pdannenberg@ku.edu](mailto:pdannenberg@ku.edu). (If submitting electronically, please use Microsoft Word or copy the form directly on your email message.)