

Return completed form to:
Designated School Official
International Student & Scholar Services
University of Kansas
1450 Jayhawk Blvd Rm 2
Lawrence, KS 66045-7535
OR fax to 785.864.5244

Active Status Transfer

TRANSFER OUT-
Active F-1 Students
Transferring from KU
to Another Institution

To be completed by Student

Surname: _____

Given Name: _____

Non KU Email: _____

KUID: _____

I am requesting ISSS to transfer my electronic SEVIS (immigration) record to the following college, university, institution. I have been admitted to this school and plan to go there.

Name of college, university, institution

Campus (if multi-campus institution)

Location (city and state)

School Code, if known
(for example, KAN214F000634000)

***Transfer Release Date:** _____
mm/dd/yyyy

**Transfer Release Date is the date on which your SEVIS record will electronically transfer to the new school. The new school cannot issue their I-20 until after this release date.*

- I understand that I *CANNOT* continue to work on the KU campus after the transfer release date.
- If on Optional Practical Training (OPT), I understand that my OPT will be terminated on the release date and I can no longer work after that date.
- I understand that cancelling my enrollment and/or withdrawing from classes for the present or future semesters, as applicable, is my responsibility and that if I do not do this, I will still be billed for tuition and fees and may be assigned a failing grade for those classes.
- If I later decide to return to KU as a student and I have been gone for a semester or more, I understand that I must apply for readmission through the appropriate admissions office.

Signature: _____

Date: _____