

Intent to Transfer J-1 Program Sponsorship to The University of Kansas

All degree-seeking J-1 students currently in the U.S. who plan to change program sponsors must complete the transfer procedure through SEVIS. It is the student's responsibility to maintain his or her J-1 student status and to complete the instructions below.

Transfer procedural instructions

- ✓ Notify your current sponsor of your intent to transfer and ask what documentation/process they require.
- ✓ Complete Section 1 of this form.
- ✓ Have the Responsible Officer or Alternate Responsible Officer of your current program sponsor complete Section 2 and return the form to ISSS.
- ✓ If currently attending KU, complete a DS-2019 request and submit with proof of finances to ISSS.
- ✓ If your current program sponsor is the U.S. government, pay the SEVIS fee and provide ISSS with a receipt.
- ✓ Once your current program sponsor "releases" your SEVIS record to KU we will produce a DS-2019. We CANNOT produce a KU DS-2019 until after the release date chosen by your current program sponsor.
- ✓ Upon receipt of the KU DS-2019, sign the Exchange Visitor Certification portion at the bottom of page 1.
- ✓ Within 30 days of the release day, provide ISSS with a photocopy of the signed document and verify your SEVIS record has been validated.

SECTION 1 To be completed by the student

FAMILY NAME _____ Given name _____

Date of Birth __/__/__ KUID#, if known _____
mo day yr

Semester for which you are applying to KU: Fall 200__ Spring 200__ Summer 200__ Currently at KU

Will you travel out of the US between transfer of program sponsorship? Yes No

If yes, dates of travel: from _____ to _____

I authorize the release of information requested on this form for the purpose of a program sponsor transfer.

Student signature _____ Date _____

SECTION 2 To be completed by Responsible Officer or Alternate Responsible Officer (RO/ARO) of current program sponsor

The above-mentioned student has been admitted to the University of Kansas. Please check the one appropriate box below and complete all appropriate blanks.

The student will be released to the University of Kansas on _____ (specific date)
SEVIS ID # _____ KU's program number is P-1-00099

The student is out of status and not currently active in SEVIS, but still wishes to attend KU.

As RO/ARO completing this form, I verify the information above is accurate to the best of my knowledge.

Signature _____ Print Name: _____

Date _____ Title: _____

Program Sponsor _____

Phone _____ Fax: _____ E-mail _____

Return to the Office of International Student and Scholar Services, Ph: (785) 864-3617, Fax: 785.864.5244: RO/ARO, Int'l Student & Scholar Services, The University of Kansas, 1450 Jayhawk Blvd Rm 2, Lawrence, KS 66045-7535
