

**The University of Kansas  
Clinical Child Psychology Program  
1000 Sunnyside Ave., 2010 Dole  
Lawrence, KS 66045-7555**

**International Application  
Instructions-Check List**

**ADMISSIONS:** The essential requirements for admission to the Clinical Child Psychology Program at KU are a bachelor's degree from an accredited institution and a record of achievement that shows a strong promise of success in the proposed program of graduate study. A minimum of 15 hours credit in psychology is required, including statistics, child/developmental psychology, and a course in either experimental psychology or psychological research methods.

**DEADLINE FOR APPLICATIONS:** Every year we review many applications for graduate work in the Clinical Child Psychology Program. To assure fair and efficient review of these applications, it is important for you to provide all the necessary information for our review. The application deadline is December 1st for Fall admission.

You must complete all details of your application prior to our review. Incomplete applications cannot be reviewed. **It is your responsibility to ascertain the status of your application file.**

**INSTRUCTIONS FOR COMPLETING YOUR APPLICATION FILE**

**These are the materials you prepare and send in to the Graduate Application Processing Center:** (address to follow).

- Completed University Application**
- An application-processing fee** of \$60.00 for paper international applications sent in by mail or \$55.00 for online international applications. Fees must accompany applications. Checks or money orders should be made payable to the **GRADUATE STUDIES UNIVERSITY OF KANSAS.**

**University of Kansas  
Graduate Application Processing Center  
1450 Jayhawk Blvd., Strong Hall, RM# 313  
Lawrence, Kansas 66045-7535**

- Official TOEFL scores.** Submit or ask to have submitted English test scores (TOEFL or other English test conducted under American auspices) **directly to The Applied English Center, University of Kansas, Lawrence, KS 66045, USA**

**Materials that are to be sent to the Clinical Child Psychology Program**

- ONE OFFICIAL** copy of **transcripts** from ALL previous post-secondary schools attended. These must be mailed directly from the school. Submit both English translations and original transcripts if first language is not English. Class grades from one school that appear on another school's transcript are **not** acceptable.
- Completed Department Application** which includes the following (see application for further details):
  - A typed two-page **statement of professional goals** and interests.
  - A copy of your **vita or resume.**
  - A **list of all the psychology courses** (including grades) you've taken (undergraduate and graduate).
  - A **list of academic honors** you have received.
  - Submit a copy of a paper written by you during the past few years of your education. No collaborative efforts will be considered; the sample must be entirely your own writing. This paper will serve as a writing sample. It may pertain to any topic (preferably one relating to psychology) and may take any of a variety of forms (e.g., a topical paper for a class, literature review, research proposal, or preferably an article pertaining to one of your own studies). **DO NOT SUBMIT your writing sample in report covers, folders, etc.**

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### Also include:

- Access Waiver Form**
- A **photocopy of your GRE scores**. In past years, official notification of G.R.E. scores from E.T.S. has been greatly delayed. Therefore, we ask you to send a photocopy of the notification you receive from E.T.S., in addition to having the official records sent directly to us. Also, you should be aware that if you take the G.R.E. exam in December or later, your scores will probably NOT arrive in our office in time to be considered for review for admission to the department.

The General Test (consisting of Verbal, Quantitative, and Analytical sections) and Advanced (Psychology) is required if you were not a Psychology Major as an undergrad. Scores cannot be more than five years old. When arranging to send your scores to us, use the following codes to expedite their arrival.

**University of Kansas code is 6871 - Clinical Child 2099**

### Arrange to have these materials sent directly to the Clinical Child Psychology Program: (address at top left)

- Three letters of recommendation** from the persons you listed on the Graduate Studies application. Complete the top portion of the form before giving it to the person writing the recommendation letter. For the convenience of the person completing the recommendation form, you should include a stamped envelope addressed to the address listed at the top.
- If you are a non-native English speaker and wish to apply for a Teaching Assistantship, you must have official **TSE/SPEAK scores** sent to the Psychology Department. We cannot consider you for a TA position unless we have these scores.
- If applying online you do not need to send by mail the materials that are on the online application.**

**\*\*Please calculate your overall undergraduate grade point average based on a 4-point scale**, disregarding (+) and (-) designations. Record this number on the Graduate School application. If you have attended only one school and it reports cumulative GPAs based on a 4-point scale, do not recompute your GPA. However, if you have a combination of quarter hours and semester hours, or if you do not have a cumulative average, computation should be based on a 4-point scale where A = 4, B = 3, C = 2, D = 1, disregarding (+) and (-) designations. Do not include pass-fail hours and grades. Translate quarter credits to semester credits using the following: Multiply your total quarter hours and quarter grade points by .667 to obtain semester hours and grade point equivalents. Then divide the cumulative grade points by cumulative semester hours that will total your cumulative GPA.