

The University of Kansas
College of Liberal Arts & Sciences
COMMITTEE ON UNDERGRADUATE STUDIES & ADVISING

AGENDA

FEBRUARY 22, 2011, 11:00AM
STRONG HALL – ROOM 210

I. Approval of CUSA Minutes from February 8, 2011

II. Chair's Report

III. Dean's Office Report

IV. CLA&S Student Academic Services Report

Reminder: Spring 2010 Incomplete grades will lapse on May 27, 2011, and Summer 2010 Incomplete grades will lapse on August 5, 2011.

V. Subcommittee Chair Reports

A. Advising & Awards

B. Curricular Changes/Degree Requirements

1. Curricular Changes for Approval:

CHANGES: GEOG 510, PUAD 332, PUAD 431, PUAD 432, PUAD 433, PUAD 435,
PUAD 436, PUAD 601, PUAD 602, PUAD 694

2. Degree Requirements for Approval:

Change to Existing Linguistics Minor

C. Academic Standards Report

COMMITTEE ON UNDERGRADUATE STUDIES AND ADVISING

Minutes of the Meeting for February 8, 2011

The committee met on Tuesday, February 8, 2011, at 11:00 a.m. in Room 210 Strong Hall. The following were present: Bradley, Burright, Crosby, Cudd, de Boer, Dozier, Earnhart, Fischer, Gray, Ledom, McCrea, McNeley, Mielke, Tucker, Pye

MINUTES A motion was made to approve as written the January 25, 2011 meeting minutes of the Committee on Undergraduate Studies & Advising. The motion was seconded and passed unanimously.

CHAIR'S REPORT No report.

DEAN'S OFFICE REPORT No report.

CLA&S STUDENT ACADEMIC SERVICES REPORT Assistant Dean McNeley relayed additional feedback that had been received regarding the Petition Process for Substitution of Math Requirements to the BGS Degree Option due to Learning Disability. Discussion included suggestions for clarification of when petitions would be due (within two weeks of posted grades for the term in which the course is completed) and refining requirements that show documentation of a "good faith effort." A motion was made to approve these additional modifications for presentation to CAC that afternoon. The motion was seconded and passed with one abstention. The revised document is included with these minutes as Attachment 1.

Dr. McNeley gave some background about the Kansas Board of Regents' Transfer and Articulation Task Force, and referred members to the "Core Outcomes Initiative" discussion draft (Attachment 2). She wanted to bring this issue before CUSA, particularly because many of the courses involved in this agreement come from, or will come from, the College. Dr. McNeley invited further feedback from CUSA members as it arose.

SUBCOMMITTEE CHAIR REPORTS

A. **ADVISING & AWARDS**
The subcommittee did not meet.

B. **CURRICULAR CHANGES/DEGREE REQUIREMENTS**

1. Curricular Changes for Approval

NEW COURSES: GIST 201, GIST 501, ENGL 390, HNDI 301, HNDI 310, HNDI 320, REL 550, REL 557

Professor Fischer went over the above proposed new courses and brought forward a motion to approve them. The motion was seconded and passed unanimously.

DELETED/DEACTIVATED COURSES: ANTH 220, ANTH 369, ANTH 378, COMS 455, POLS 412, POLS 505, POLS 513

Professor Fischer went over the above proposed deletions/deactivations. There were no questions. A motion was made to approve them. The motion was seconded and passed unanimously.

CHANGES: ENGL 590, REL 475

Dr. Fischer went over the above proposed changes. A question was asked about the change to ENGL 590, and clarification was made that this course is a capstone course, so removal of the freshmen/sophomore component was hoped to help ensure more juniors and seniors would be enrolling in it. A motion to approve was made, seconded, and passed unanimously.

2. Degree Requirements for Approval

Change to Existing V.A. and B.G.S. in Political Science Major

A motion was made to approve the above proposed change. The motion was seconded and passed unanimously.

C. ACADEMIC STANDARDS

Professor Dozier reported that the subcommittee would be bringing a topic to CUSA that they are beginning to see, of whether or not a petition would be allowed to change a degree already granted (for example, a BA to a BS) by just taking the additional classes necessary to complete the other degree requirements. Also coming to the CUSA table may be petitions to obtain two degrees in the same major.

There was no further business, and the meeting was adjourned at 12:15 p.m.

College of Liberal Arts and Sciences
Petition Process for Substitution of Math Requirements to the BGS Degree Option due to Learning Disability

Petitions for substitutions must be submitted to the CUSA Academic Standards Committee for approval at the end of the term (within 2 weeks of grade submission) in which the course is completed. Students will be notified of the decision in writing. Petitions must include:

1. Recommendation and confirmation from KU AAAC (Academic Achievement and Access Center)- Disability Resources of the learning disability including documentation, specifically documenting mathematics disability. Documentation must meet the standard established by AAAC.
2. Documentation of long-term mathematics performance (high school transcript including previous Individual Education Plans (IEP) if available).
3. Documentation of a good faith effort:
 - a) Accommodations Fully Utilized: All accommodations approved by AAAC and Faculty
 - b) Attendance: No more than the maximum allowed absence.
 - c) Deadlines: All met with consideration for “circumstances outside the control” of the student
 - d) Documented Tutoring/Help Room Participation: Minimum 2 hours per week. University sponsored, enhanced sections if available (with LD focus)
 - e) Course Final Examination: Completed
4. Student’s complete academic record (for example: ACT/SAT scores, mathematics placement exam results, term and cumulative GPAs, and semester course loads)

If approved:

1. Substitutions will be approved for specific majors and degree options (as officially registered in Enroll & Pay). Prerequisite requirements will be considered essential elements of the major and degree. A math course substitution will not be approved if it is for a mathematics prerequisite of a required course in the individual student’s major.
2. The number of hours for substitution will be determined for up to 6 hours of Curriculum. The student will be permitted to select an appropriate course substitution from the following options (if applicable for the confirmed Major and Degree).
 - Within CLAS offerings:
 PHIL 310 Symbolic Logic
 PHIL 148 – if this course is used to fulfill a Mathematics general education requirement, student must also successfully complete COMS 130 to fulfill the Argument and Reason general education requirement.
 Departmental statistic courses with departmental approval and waiver of mathematics prerequisites
 - Outside CLAS offerings
 FIN 101 Personal Finance
 - Student may also request another class for approval by CUSA Academic Standard Subcommittee.
3. The retroactive withdraw option from a single mathematics course to remove a failing grade will not be approved by Academic Standards, to maintain consistency with current policy.

Attachment 2 to 2/8/11 CUSA Minutes

CLA&S Student Academic Services Report
Discussion Draft – January 2011

**Discussion Draft: *Core Outcomes Initiative*
Model Transfer and Articulation Process
Kansas Board of Regents
Transfer and Articulation Task Force
January 2011**

Implementation: Core Outcomes Initiative

- Core Outcomes Project serves as implementing/approving body
 - Faculty Panels meet by discipline to agree on criteria and outcomes, beginning with General Education (expand to individual disciplines later)
 - Review criteria for transfer
 - Review individual courses for transfer (requires a mechanism)
 - ✓ Need to provide faculty with tools to make a decision; a clear-cut process to ensure we have what students need
 - ❖ Agreed upon learning outcomes
 - ❖ Syllabi
 - ❖ Student portfolios in order to assess their work
 - ❖ Other?
 - Complete General Education review by Fall 2012
 - Use annual Core Outcomes meeting to review and update progress

Oversight

- Appoint system level ombudsperson
 - Coordinate with campus transfer coordinators
 - Liaison to Transfer and Articulation Advisory Council
 - Establish and maintain a system for resolving complaints that cannot be settled at campus level (requires a mechanism)
- Campus Transfer Coordinator/Ombudsperson designated by each institution
 - Monitor advising issues at the campus level
 - Initial contact for resolving problems and adjudicating complaints
- Establish a Transfer and Articulation Advisory Council to monitor overall process
 - Meet quarterly to review activities and respond to concerns
 - Develop/revise any required policies or guidelines
 - Make recommendations to improve process
 - Membership to be established (institutional representatives, Board staff, etc.)

Curricular Changes/Degree Requirements

1. Curricular Changes for Approval

GEOGRAPHY

CHANGE: DESCRIPTION (REMOVE CROSS-LISTING)

GEOG 510 HUMAN FACTORS 4 N
(OLD) An introduction to the concepts and theories underlying the study of human-technological systems. Human-machine interfaces and system properties, and the environment are considered. Lecture-discussion sessions are supplemented by computer-supported laboratory and research activities. (Same as INDD 510) LEC

GEOG 510 HUMAN FACTORS 4 N
(NEW) An introduction to the concepts and theories underlying the study of human-technological systems. Human-machine interfaces and system properties, and the environment are considered. Lecture-discussion sessions are supplemented by computer-supported laboratory and research activities. LEC

PUBLIC ADMINISTRATION

CHANGE: PREREQUISITE

PUAD 332 QUANTITATIVE METHODS FOR PUBLIC ADMINISTRATION 3 S
(OLD) Focuses on building the quantitative analysis skills of students in public administration. Students learn basic and intermediate statistics, and methods of data analysis and interpretation. Students gain exposure to the uses of data in public organizational settings. Prerequisite: PUAD 330 or PUAD 331 LEC

PUAD 332 QUANTITATIVE METHODS FOR PUBLIC ADMINISTRATION 3 S
(NEW) Focuses on building the quantitative analysis skills of students in public administration. Students learn basic and intermediate statistics, and methods of data analysis and interpretation. Students gain exposure to the uses of data in public organizational settings. Prerequisite: PUAD 330 or PUAD 331; and Math 101 or equivalent placement. LEC

CHANGE: PREREQUISITE

PUAD 431 BUREAUCRACY, PUBLIC ADMINISTRATION, AND THE PRIVATE SECTOR 3 S
(OLD) Examines the problems posed by behaviors within and by bureaucracies. Provides students with a set of conceptual tools for understanding the organizational environment in which policy analysts ply their profession and the role of a manager within such organizations. Offers strategies for the policy professional seeking to navigate large bureaucracies. Readings and class discussions integrate theoretical analyses of organizations with detailed case studies. Prerequisite: PUAD 330 or PUAD 331, and PUAD 332. LEC

PUAD 431 BUREAUCRACY, PUBLIC ADMINISTRATION, AND THE PRIVATE SECTOR 3 S
(NEW) Examines the problems posed by behaviors within and by bureaucracies. Provides students with a set of conceptual tools for understanding the organizational environment in which policy analysts ply their profession and the role of a manager within such organizations. Offers strategies for the policy professional seeking to navigate large bureaucracies. Readings and class discussions integrate theoretical analyses of organizations with detailed case studies. Prerequisite: PUAD 330 or PUAD 331. LEC

CHANGE: PREREQUISITE

PUAD 432 CONDUCTING THE PEOPLE'S BUSINESS ETHICALLY 3 S
(OLD) Addresses the moral challenges facing leaders in the public and nonprofit sectors. Examines the values and virtues important to sustained ethical leadership, as well as strategies to build strong institutional cultures and support ethical practices in institutions. Considers moral and political theory by focusing on contemporary cases and issues. Students learn how to identify moral issues in public life and public management. There is a special focus on the integration of moral concerns into public discussion in a manner that contributes to good policy and does not polarize issues. This course considers moral and political theory by focusing on contemporary cases and issues. Prerequisite: PUAD 330 or PUAD 331, and PUAD 332. LEC

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CHANGE: PREREQUISITE

PUAD 433 METROPOLITICS AND MACROPROBLEMS: THE AMERICAN CITY IN LOCAL AND GLOBAL CONTEXT 3 S
(OLD) An interdisciplinary study of American cities, focusing on the rapidly changing demographic, physical, political, social, and economic changes. Sunbelt cities, edge cities, the rustbelt cities, planned and unplanned suburban communities, as well as declining center cities and newly revitalized downtowns are considered. The role of immigration and migration in reshaping the urban environment, and the effects of globalization are also examined. Prerequisite: PUAD 330 or PUAD 331, and PUAD 332. LEC

PUAD 433 METROPOLITICS AND MACROPROBLEMS: THE AMERICAN CITY IN LOCAL AND GLOBAL CONTEXT 3 S
(NEW) An interdisciplinary study of American cities, focusing on rapid demographic, physical, political, social, and economic changes. Sunbelt cities, edge cities, the rustbelt cities, planned and unplanned suburban communities, as well as declining center cities and newly revitalized downtowns, are considered. The role of immigration and migration in reshaping the urban environment, and the effects of globalization are also examined. Prerequisite: PUAD 330 or PUAD 331. LEC

CHANGE: PREREQUISITE

PUAD 435 GENERATING, ALLOCATING AND MANAGING PUBLIC RESOURCES 3 S
(OLD) This course will be devoted to topics in public budgeting, finance and financial management. These activities play a central role in public management. The intent of this course is to understand the role these activities play in local, state, and federal governments and to see how policy and management are shaped and influenced by budgets, financial reports, and tax policy. Prerequisite: PUAD 330 or PUAD 331; and PUAD 332.

PUAD 435 GENERATING, ALLOCATING AND MANAGING PUBLIC RESOURCES 3 S
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CHANGE: PREREQUISITE

PUAD 436 (OLD) MANAGING PEOPLE IN PUBLIC ORGANIZATIONS 3 S
Effective human resources management is one of the key goals of organizations in both the public and private sectors. This course focuses on human resources management in a public sector context with particular emphasis placed upon past, current, and future challenges in the field. The course covers topics such as the recruitment, selection, and compensation of public sector employees, as well as more contemporary issues such as diversity management and public sector personnel reform. Prerequisite: PUAD 330 or PUAD 331; and PUAD 332. LEC

PUAD 436 (NEW) MANAGING PEOPLE IN PUBLIC ORGANIZATIONS 3 S
Effective human resources management is one of the key goals of organizations in both the public and private sectors. This course focuses on human resources management in a public sector context with particular emphasis placed upon past, current, and future challenges in the field. The course covers topics such as the recruitment, selection, and compensation of public sector employees, as well as more contemporary issues such as diversity management and public sector personnel reform. Prerequisite: PUAD 330 or PUAD 331. LEC

CHANGE: PREREQUISITE

PUAD 601 (OLD) CRIME AND PUNISHMENT 3 S
Examines the administration of justice and focuses on differential and discriminatory treatment in policing, criminal prosecutions, trials, sentencing, or imprisonment. Also considered are the basis and impact of racial profiling, harassment, arbitrary detention, and abusive treatment of members of racial and ethnic groups, immigrants, and/or other vulnerable groups by law enforcement, and disparate treatment by prosecutors and the courts. Prerequisite: PUAD 330 or PUAD 331, and PUAD 332.

PUAD 601 (NEW) CRIME AND PUNISHMENT 3 S
Examines the administration of justice and focuses on differential and discriminatory treatment in policing, criminal prosecutions, trials, sentencing, or imprisonment. Also considered are the basis and impact of racial profiling, harassment, arbitrary detention, and abusive treatment of members of racial and ethnic groups, immigrants, and/or other vulnerable groups by law enforcement, and disparate treatment by prosecutors and the courts. Prerequisite: PUAD 330 or PUAD 331. LEC

CHANGE: PREREQUISITE

PUAD 602 (OLD) DIVERSITY IN PUBLIC ADMINISTRATION 3 S
Analyzes diversity and leadership in public and private institutions along ethnic, racial, and gender lines and the challenges of the facilitation of open dialogue on diversity. Examines the political, historical, social, and economic reasons why Americans of different ethnic, racial, and gender groups hold divergent views about major public policy areas, as well as fundamental views about democratic participation. Prerequisite: PUAD 330 or PUAD 331, and PUAD 332. LEC

PUAD 602 (NEW) DIVERSITY IN PUBLIC ADMINISTRATION 3 S
Analyzes diversity and leadership in public and private institutions along ethnic, racial, and gender lines and the challenges of the facilitation of open dialogue on diversity. Examines the political, historical, social, and economic reasons why Americans of different ethnic, racial, and gender groups hold divergent views about major public policy areas, as well as fundamental views about democratic participation. Prerequisite: PUAD 330 or PUAD 331. LEC

CHANGE: PREREQUISITE

PUAD 694 (OLD) TOPICS IN PUBLIC ADMINISTRATION 3 U
Study of selected topics in public administration. Course may be repeated for credit if content varies. Course may be offered in lecture or online format. Prerequisite: PUAD 330 or PUAD 331; and PUAD 332. LEC, WWW

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| PUAD 694 (NEW) | TOPICS ON PUBLIC ADMINISTRATION 3 U Study of selected topics in public administration. Course may be repeated for credit if content varies. Course may be offered in lecture or online format. Prerequisite: PUAD 330 or PUAD 331. LEC, WWW |
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2. Degree Requirements for Approval

Change to Existing Linguistics Minor

PROPOSAL:

In order to better clarify that all minors require 12 of the 18 hours in the minor be junior/senior level courses, we propose to add the submitted language.

CURRENT REQUIREMENTS:

Requirements for the Minor

Core Requirements 15 hours

Complete each of the following:

- LING 106 Introductory Linguistics (3) or
LING 107 Introductory Linguistics, Honors (3)
- LING 110 Language and Mind (3)
- LING 305 Phonetics I (3)
- LING 312 Phonology I (3)
- LING 325 Syntax I (3)

Electives 3 hours

- 1 additional course in linguistics, chosen by the student in consultation with the undergraduate coordinator. The course must be at least 3 credit hours.

PROPOSED REQUIREMENTS:

Requirements for the Minor

Core Requirements 15 hours

Complete each of the following:

- LING 106 Introductory Linguistics (3) or
LING 107 Introductory Linguistics, Honors (3)
- LING 110 Language and Mind (3)
- LING 305 Phonetics I (3)
- LING 312 Phonology I (3)
- LING 325 Syntax I (3)

Electives 3 hours

- 1 additional course in linguistics **at the junior/senior level**, chosen by the student in consultation with the undergraduate coordinator. The course must be at least 3 credit hours.

JUSTIFICATION:

To better clarify that the elective chosen must be at the junior/senior level in order to meet the College minimum requirement of 12 hours in the minor.