

COMMITTEE ON UNDERGRADUATE STUDIES AND ADVISING
Minutes of the Meeting for November 14, 2006

The committee met on Tuesday, November 14, 2006, at 11:05 a.m. in Room 210 Strong Hall. The following were present: Bayer, Bradley, Burright, Carlson, Carothers, Childs, Crandall, Crosby, D'Anieri, Dickey, Earnhart, Gordy, Ledom, Lundberg (Guest), Madden, McNeley, Shaw, Shew (Guest), Steele, and Walton.

MINUTES The minutes for October 24, 2006, were approved.

CHAIR'S REPORT No Report.

DEAN'S REPORT Professor D'Anieri reported that the General Education Task Force was making progress. He also reported on drop policy discussions for eight-week courses.

CLA&S STUDENT ACADEMIC SERVICES REPORT Dr. McNeley introduced two new staff in Student Academic Services: Sara Lundberg, administrative associate in Student Academic Services, and Dawn Shew, advising specialist for Sociology and Political Science. She reported very long lines of students waiting to drop classes on the deadline, November 13, 2006, and that the withdrawal policy states that students cannot be kept from withdrawing. Based on departmental input she had received, she suggested that although the determination of the course grade should clearly remain with the instructor, that the department be able to sign off on a WF withdrawal form when the student was unquestionably failing and was willing to take a WF. If the student was passing the course or was unsure of their grade status, they must have the instructor's signature to withdraw. CUSA members agreed and also suggested that if a student were to withdraw from the University, they should receive Ws rather than WFs or WPs. A letter with these suggestions would be sent to AP&P (Academic Policy & Procedure) for consideration.

SUBCOMMITTEE CHAIR REPORTS

- A. **ACADEMIC STANDARDS** Professor Carlson reported they continued to process petitions and were discussing a petition policy for students with learning disabilities in Math.

- B. **ADVISING**—Professor Bayer reported they were waiting for AP&P (Academic Policy & Procedure) input on the Repeat Policy and that Paul Crosby was also contacting other KU schools for feedback on recommended changes to the policy. They were also discussing the Academic Misconduct Policy and how to better inform faculty to make sure students were aware of their rights.

- C. **CURRICULAR CHANGES/DEGREE REQUIREMENTS:**
 - 1. Curricular Changes

FULL COMMITTEE ACTION:

Approval was granted for: COMS 503, PSYC 650, PSYC 651, PSYC 692, PSYC 693, PSYC 694, PSYC 695, PSYC 696, SLAV 503

OLD BUSINESS

Professor D'Anieri reported they were still in the "information gathering" phase on eight-week courses, and did not yet have a written proposal or documentation to bring to Cusa. He asked Cusa members about concerns or possible problems they could foresee in adding eight-week courses.

Cusa members discussed some of the issues encountered by departments who did not have restricted admissions in place.

The meeting was adjourned at 12:20 a.m.