

COMMITTEE ON UNDERGRADUATE STUDIES AND ADVISING
Minutes of the Meeting for August 23, 2005

The committee met on Tuesday, August 23, 2005 at 11:00 a.m. in Room 210, Strong Hall. The following members were present: Romzek, Bayer, Carlson, Carothers, Clark, Clowes, Crandall, Durham, Karpowitz, Manolescu, McCleary, Vitevitch, Walton, Bradley, Crosby, D'Anieri, Knight, LaFever, Ledom, McNeley, Wallace and Bentley.

MINUTES

The minutes for the May 10, 2005 meeting were approved.

DEAN'S REPORT

Dean Romzek announced the name change of CLAS Undergraduate Services to CLAS Student Academic Services. She also expressed appreciation for Karen Ledom getting us through these past few months, especially with the shortage of staff. Dean Romzek introduced the New Assistant Dean. After giving a brief history of Dr. McNeley, Dean Romzek stated she is confident in Dr. McNeley's ability to handle the challenges ahead. The Dean's recommended charges for 2005-06 are as follows:

- 1) Change in credit hours before declaration of major from 90 to 60 hours.
- 2) Consider strategies for enforcement of early/continuous enrollment in Math and English requirements and administrative (course scheduling) implications.
- 3) Consider ways to reinvigorate faculty participation in student advising.
- 4) Streamline requests for course additions/changes in the committee and subcommittee process.
- 5) Review criteria for principal courses by identifying which general education goals the course content will address. The courses that fail to appropriately address the goals should lose their principal goal status.
- 6) Consider recommendations of the General Education Task Force Review that are within the purview of CUSA, assign priorities and develop strategies for meeting those recommendations.
- 7) Improving practices and training relevant to student harassment of teachers.

CHAIR'S REPORT

Dr. Clowes directed that the committee review the University Wide Report on General Education to determine what is relevant to CUSA. She would like to see CUSA discuss the issues of "contrapower" harassment among faculty and students. She also discussed the benefit to a standardized syllabi for faculty.

CLAS STUDENT ACADEMIC SERVICES REPORT

Karen Ledom reviewed the College Assembly and CAC meeting times. The timeline for CAC remains the same except for issues brought before the College Assembly. In the past issues were approved on the same day, but now the new Bylaws require feedback from the members within 10 business days.

Dr. McNeley expressed appreciation for being here. She states that her prime focus is on KU Culture and developing a wish list that will prove beneficial to all.

SUBCOMMITTEE CHAIR REPORT

- A) Academic Standards
Dr. McCleary expressed that he would like to see an enforcement of rules regarding retro active Petitions and the College implementing the + - grading system as he feels 75% of the students would benefit from.
- B) Curricular Changes/Degree Requirements
Dr. Walton expressed concern for the amount of work involved for his sub-committee with the added charges from the Dean.
- C) Advising
Dr. Bayer discussed the progress of the sub-committee's efforts last year and the new advising information on the Student Academic Services website. Dr. Bayer expressed the importance of advertising or spreading the word about the new Advising website and viewing department websites as a model to use.

CUSA AGENDA FOR 2005-06 ACADEMIC YEAR (Priorities & Outcomes)

Nothing discussed

OLD BUSINESS

Dr. Clowes mentioned re-opening the past agenda with issues regarding syllabus, honor code and the online application requiring a Chair's signature. Dr. Carothers informed the group that the Honor Code passed and it is now with the students but the other two issues were not discussed.