

**COMMITTEE ON UNDERGRADUATE STUDIES AND ADVISING**  
Minutes of the Meeting for May 10, 2005

The committee met on Tuesday, April 12, 2005 at 11:00 a.m. in Room 210 Strong Hall. The following members were present: Elliott, Harkess, Haufler, Morris, Clowes, McCleary, Vitevitch, Carothers, Bayer, Walton, Ilardi, Case, Wallace, Ledom, Kimmel (FSAC) Bradley (CLAS US), Crosby (CLAS US).

**Minutes**

The minutes for the April 26, 2005 meeting were approved with a change in the wording under the Academic Standards report stating that “the committee did vote to recommend to New Student Orientation “to emphasize early and continuous enrollment in Math and English in all appropriate venues” by including recommendation to the Dean’s office as well..

**Chair’s Report**

Dr. Haufler thanks the committee for all their hard work. The new members for 2005-2006 were announced.

**Dean’s Office Report**

None.

**Undergraduate Services Report**

CLAS Undergraduate services is still looking to hire more staff and anticipates that the new Assistant Dean will be place for the Fall 2005 semester.

**New Business**

The committee elected Dr. Edith Clowes as chair of CUSA for the 2005-2006 term.

**Curricular Changes/Degree Requirements**

Dr. Morris reported on the workings of the sub-committee for the past year highlighting the work on the minor for AAAS, conversations and denial of LA&S 180, restrictions to majors and discussion of revision of principal courses. He felt that the next year’s sub-committee should continue to work on concentrations and emphasis difference between the majors

The following curricular changes were approved; ANTH 350, ANTH 542, ENGL 101, ENGL 102, HWC 405/206.

Changes to requirements for BA in Human Biology approved.

**Academic Standards**

Dr. Harkess thanked the members of the sub-committee for their work through out the past year. The sub-committee worked on multiple readmission and retroactive withdrawal petitions plus adapted the readmission policy. Dr. Harkess expressed her desire to see work continue on the math proposal the sub-committee brought to the committee.

**Advising Committee**

Dr. Clowes showed the work that the advising sub-committee has done on the Advising Handbook online. She thanked the members of the sub-committee and the staff of CLAS Undergraduate Services.

**Old Business**

None.