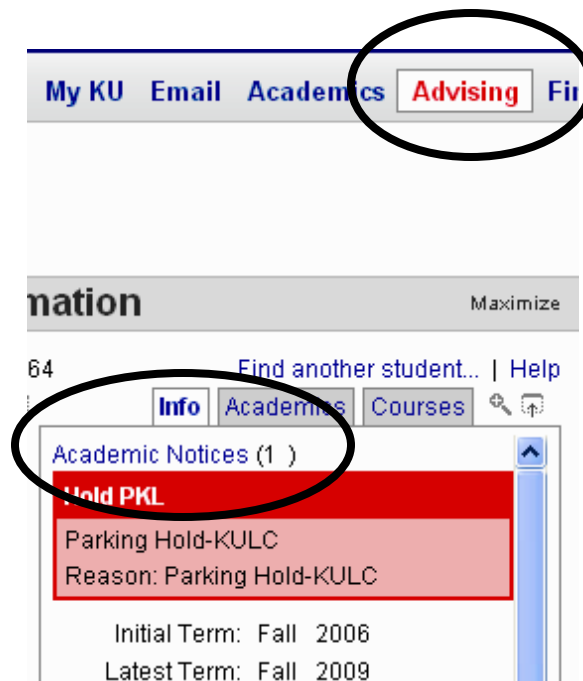


DO YOU KNOW HOW TO CHECK YOUR ACADEMIC NOTICES?

1. Log into the *Kyou portal*
2. Click on *the advising tab*
3. Check to see how many notices you have
(This example shows 1 academic notice to be read.)
4. Click on the words “*Academic Notices*”
5. Click on the subject line
6. Read the notice(s)!
(**Advisors can see the date you received the notice and the date you read the notice.**)



IMPORTANT INFORMATION IS NOW BEING COMMUNICATED THROUGH ACADEMIC NOTICES!