

*The College of Liberal Arts & Sciences*

Announces the Call for Nominations

**2007 Career Achievement Teaching Award**

We are pleased to solicit nominations for the Sixth Annual CLA&S Career Achievement Teaching Award. This annual award recognizes a retired faculty member in the College of Liberal Arts and Sciences who has made a significant contribution to the teaching of College students at either the undergraduate or graduate level and who has distinguished her or himself through excellence in teaching. The award amount is \$1,000. Criteria for the award are listed below.

I. **Eligibility:** A retired faculty member, or one who is presently in phased-retirement, who has held a full-time tenured appointment at the University of Kansas and has taught for a minimum of twenty (20) years within the College of Liberal Arts and Sciences.

II. **The Support File**

A. The support file shall include an up-to-date and detailed curriculum vitae, with prior teaching record highlighted.

B. The nominator shall provide the following materials in support of the nomination:

Three Letters of Support

- a. Departmental Support Letter: The support letter shall address the range and breadth of courses taught AND provide evidence of teaching excellence, which may encompass teaching at either the undergraduate or graduate level.
- b. Letter from a Former Student: The support letter should explain why the nominee should be given the award: What sets the individual apart from the ordinary in his or her devotion to students and to student education?
- c. Letter from a Colleague or Former Student: This kind of letter is particularly useful to convey the quality of a nominee's teaching strengths.

III. **Deadline and Nomination Procedure**

**Complete nominations are due in the College Office by no later than February 19, 2007.**

Send support file to the attention of: **The Career Achievement Teaching Award Selection Committee, c/o Lindsey Hoover, College Dean's Office, 200 Strong Hall**