

## Graduate Requirement Checklist Master's Degree, Thesis Option

### General Requirements

- \_\_\_\_\_ AMS 801
- \_\_\_\_\_ AMS 802
- \_\_\_\_\_ AMS 803
- \_\_\_\_\_ AMS 804
- \_\_\_\_\_ Graduate Seminar 1; course: \_\_\_\_\_
- \_\_\_\_\_ Graduate Seminar 2; course: \_\_\_\_\_
- \_\_\_\_\_ 6 hours of electives; courses: \_\_\_\_\_
- \_\_\_\_\_ 6 hours of thesis direction

### Semester before thesis defense

- \_\_\_\_\_ **Consult with your Advisor** to determine that you have completed all required coursework and/or exams.

### Semester in which you plan to received degree

- \_\_\_\_\_ File an Application for Degree with the Graduate School, 300 Strong (check the timetable for the deadline).
- \_\_\_\_\_ Three weeks before the exam, notify the American Studies department of:

- Day and time of defense
- Preferred room for defense
- Title of thesis or research paper
- Name(s) of chairperson(s)
- Names of committee members

The Graduate Secretary will complete the paperwork necessary to schedule the defense.

- \_\_\_\_\_ Master's students wishing to apply for the PhD program at KU are required to submit a brief (1-2 page) statement of their academic interests and professional goals to the Graduate Studies Committee by the defense date.
- \_\_\_\_\_ Upon the successful completion of your defense, submit two unbound copies of your final research paper or thesis to the Graduate School office in 300 Strong, along with appropriate fees, before the published deadline. Information regarding thesis format requirements, fees, and deadlines can be obtained from the Graduate School office or on their website at <http://www.ku.edu/~graduate/>.
- \_\_\_\_\_ Submit *two* final, hard-bound copies of your research paper or thesis, one for the department and one for your thesis chair, complete with your Committee's signatures, to the American Studies Program by the the appropriate deadline date.
- \_\_\_\_\_ Master's students completing the research paper option must also provide evidence that the paper has been submitted to a professional journal or to a session at a professional meeting.
- \_\_\_\_\_ If you are planning to be hooded at the hooding ceremony, request a faculty member to hood you.
- \_\_\_\_\_ Notify the Graduate School of intent to participate in the hooding ceremony. Check with the Graduate School for the deadline.