

Graduate Requirement Checklist Master's Degree, Exam Option

General Requirements

- _____ AMS 801
- _____ AMS 802
- _____ AMS 803
- _____ AMS 804
- _____ Graduate Seminar 1; course: _____
- _____ Graduate Seminar 2; course: _____
- _____ 12 hours of electives by the end of the semester in which the exam is taken

Semester before exam is taken

- _____ **Consult with your Advisor** to determine that you have completed all required coursework and/or exams.
- _____ Consult with your examiners to compile appropriate reading lists from which examiners' questions will be constructed.

Semester in which you plan to receive degree

- _____ Early in the semester meet with advisors to write a précis describing the integration of your work. This will guide faculty members to formulate appropriate questions.
- _____ File an Application for Degree with the Graduate School, 300 Strong (check the Graduate School website for the deadline, <http://www.ku.edu/~graduate/>).
- _____ **Three weeks before the exam**, notify the American Studies graduate secretary of:

Day and time of exam
Preferred room for exam
Name(s) of chairperson(s)
Names of committee members
Subject matter of exam

The graduate secretary will complete the paperwork necessary to schedule the exam.

- _____ If you are planning to be hooded at the hooding ceremony, request a faculty member to hood you.
- _____ Notify the Graduate School of intent to participate in the hooding ceremony. (Check with the Graduate School, <http://www.ku.edu/~graduate/>, for the deadline.)