

Department of East Asian Languages and Cultures  
Honors Guidelines for Faculty and Students  
Fall 2006

1. It is recommended that potential candidates for Honors begin thinking seriously about their honors work during the junior year; they must sign a CLAS “Departmental Honors Intent Form” no later than enrollment for EALC 499, normally taken in the final undergraduate semester.
2. After a student is accepted into the honors program by the chairperson or major advisor -- minimally on the basis of his/her grade-point average (3.25 overall, 3.5 in the major, are the College minimums) – he/she must seek out an essay advisor.
3. At the beginning of the semester, the student and instructor of EALC 499 will agree on a schedule for working on the honors essay. The essay will be due no later than two weeks before the end of classes in the final semester. No essay received after this date can be deemed worthy of Honors, nor given a grade higher than B.
4. It is expected that an average essay will be about 30 pages long, but this is no hard and fast rule. Extremely long essays are to be avoided. This essay must be substantially different from other submitted work.
5. The essay will be read by a committee of at least two, including the advisor. It will go to a third reader if the first two are not in agreement.
6. An essay deemed worthy of Honors will then be given a grade of A as a record of enrollment in EALC 499. An essay not worthy of Honors will be graded B or less. If no essay is presented, a grade commensurate with the candidate’s efforts will be assigned.
7. A grade of Incomplete cannot be given to a senior in his/her final semester. If a student enrolls in the essay course in the penultimate semester, as may happen from time to time, his/her essay will be due no later than one month after the start of classes in the semester following. After this date no essay can be deemed worthy of Honors, nor given a grade higher than B.
8. Two copies of each essay will be submitted, one of which will remain with the department. The other will stay with the advisor.

Note:

The EALC chair will appoint an Honors coordinator, who will keep track of honors students and assist them when needed. The current coordinator is Assistant Professor Sanae Eda.